Please reply to:
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Date: 16 November 2026

Notice of meeting

Corporate Policy and Resources Committee

Date: Tuesday, 24 November 2026

Time: 7.00 pm

Place: Council Chamber, Council Offices, Knowle Green, Staines-upon-Thames TW18 1XB

To the members of the Corporate Policy and Resources Committee

Councillors:

J.R. Sexton (Chair)	J. Button	L. E. Nichols
C. Bateson (Vice-Chair)	D.C. Clarke	M.J. Lee
M.M. Attewell	S.M. Doran	D. Saliagopoulos
J.R. Boughtflower	R.V. Geach	J.A. Turner
M. Buck	S. Gyawali	H.R.D. Williams

Substitute Members: Councillors S.N. Beatty, H.S. Boparai, T. Burrell, K. Howkins, S.C. Mooney and K.E. Rutherford

Councillors are reminded that the Gifts and Hospitality Declaration book will be available outside the meeting room for you to record any gifts or hospitality offered to you since the last Committee meeting.

Agenda

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1. Apologies and Substitutes

To receive apologies for absence and notification of substitutions.

2. Minutes **5 - 12**

To confirm the minutes of the meeting held on 12 October 2026 as a correct record.

3. Disclosures of Interest

To receive any disclosures of interest from councillors in accordance with the Council's Code of Conduct for members.

4. Questions from members of the Public

The Chair, or their nominee, to answer any questions raised by members of the public in accordance with Standing Order 40.

At the time of publication of this agenda no questions were received.

5. Q2 2026/27 Performance Report **13 - 34**

The report seeks to inform and assure the committee on the Q2 2026/27 performance updates.

6. Procurement of software system for Housing Benefits and Revenues **35 - 42**

The Committee is asked to:

1. Authorise the Council's Systems Manager to commence a procurement process for the purchase of the benefits and revenues system for a total contract value over three and a half year of £487,000,

2. Authorise the Deputy Chief Executive to select the preferred supplier of the benefits and revenues system and award a contract not exceeding the available budget; and

3. Authorise the Group Head of Corporate Governance to enter into the contract any necessary legal documentation to purchase the MRI Academy system to support housing benefits and revenues.

7. 6-month IRP progress report to the end of October 2026 from the Council to the Commissioners **43 - 80**

The Committee is asked:

1. To recommend to Council to approve the Improvement and Recovery Plan Progress Report (Appendix A) for onward submission to the Commissioners; and

2. To note performance against the Governance Assurance arrangements in place to ensure effective delivery of the Improvement and Recovery Plan (as outlined in Appendix B).

8. Governance Assurance update - Responding to and recovering from civil emergencies and business interruptions **81 - 94**

This reports seeks to inform and assure members that the Council has robust mechanisms in place to prepare for, respond to and recover from civil emergencies and business interruptions.

9. General Fund Revenue and Capital Outturn for Qtr.2 (M6) 2026/27

The Committee is asked to acknowledge:

1. The Quarter 2 (M6) 2026/27 Revenue and Capital forecast; and

2. The projected appropriations to and from General Fund reserves (Earmarked and Ringfenced) the projected balance at 31 March 2027 as set out in the report.

Report to follow

10. Forward Plan **95 - 100**

To consider the Forward Plan for committee business.

11. Urgent Actions

To note those urgent actions which have been taken by the Chief Executive in consultation with the Leader since the last Corporate Policy and Resources meeting on 12 October 2026.